

**GITARATTAN INTERNATIONAL BUSINESS SCHOOL  
PSP 2A & 2B COMPLEX-II, MADHUBAN CHOWK  
ROHINI, NEW DELHI**

**Date : 22.07.2009**

**NOTIFICATION  
SCHEDULE OF 1<sup>ST</sup> COUNSELLING/ADMISSION FOR  
MANAGEMENT QUOTA 2009-10  
MBA, MCA, MBA (PT) & MBA(IB)-PT Programme**

**Venue of Counselling : -                   Gitarattan International Business School  
Madhuban Chowk, Rohini, Delhi – 110 085**

1. The candidates, whose names have appeared in the merit list as displayed on institute website & notice board drawn as per the percentage in qualifying examination & CET -2009 shall report for Counselling/Admission at the above mentioned venue of counseling; on the date and time mentioned below: -

DATE	COURSE	TIME
12.08.2009 (Wednesday)	All the qualified candidates seeking admission for the seats reserved under 'Management Quota' as per the list displayed on 10.08.2009 on Institute website & notice board for <b>MBA (Full Time) Programme.</b>	9:30 A.M TO 11:00 A.M
12.08.2009 (Wednesday)	All the qualified candidates seeking admission for the seats reserved under 'Management Quota' as per the list displayed on 10.08.2009 on Institute website & notice board for <b>MCA Programme.</b>	11:30 A.M TO 1:30 P.M
12.08.2009 (Wednesday)	All the qualified candidates seeking admission for the seats reserved under 'Management Quota' as per the list displayed on 10.08.2009 on Institute website & notice board for <b>MBA (Part Time) course.</b>	2.00 P.M. TO 3.00 P.M
12.08.2009 (Wednesday)	All the qualified candidates seeking admission for the seats reserved under 'Management Quota' as per the list displayed on 10.08.2009 on Institute website & notice board for <b>MBA(International Business)-Part Time course.</b>	3.00 P.M. TO 4.00 P.M

2. Document(s) required at the time of Counselling/Admission.
- Bank draft(s) of requisite full fee in favour of Gitarattan International Business School payable at Delhi. The qualified candidates are required to mention their name, name of the programme & CET Rank on the back of Bank Draft(s).
  - Admit Card of CET-2009 (original).
  - Proof of date of birth (Secondary school certificate). (Original & one photocopy).
  - Certificate and mark sheet of the qualifying examination issued by the Board/University. In case where the university has prescribed a condition of passing a subject or subjects at some level, the certificate/Marksheet of the concerned examination in proof thereof should also be produced (Original and one photocopy).
  - In case of candidates seeking admission to MCA programmes, marks sheet of senior secondary school certificate (12<sup>th</sup> class) is also necessary. (Original and one photocopy).
  - Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed (Original and One Photocopy).

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- Certificate of Medical Fitness to be signed by a registered Medical Practitioner holding a degree not lower than MBBS in the format as given in Appendix: 4 of the admission Brochure-I (2009-10), (Original).
- Affidavit on non-judicial stamp paper of Rs. 10/- for seeking provisional admission in case the result of qualifying examination is yet to be declared, if necessary as per Appendix: 3 of the Admission Brochure –I, (2009-10).
- Application regarding age relaxation (if required).
- Affidavit on non-judicial stamp paper of Rs. 10/- for seeking provisional admission under Management Quota subject to the approval from Guru Gobind Singh Indraprastha University.
- Compartment case(s) of 2009 i.e. current year will not be considered for admission for the academic session 2009-10. It is further clarified that:
  - (a) Compartment cases of 2009, who have appeared for supplementary examination and the result of the same is not declared by the time of counseling/admission, such candidates will not be considered for admission in the academic session 2009-10.
  - (b) In case the result of the supplementary examinations is declared by the time of counseling/admission and the candidate fulfills the eligibility criteria as mentioned above, then such candidates would be eligible for the admission in the academic session 2009-10.

***Note: - The Original Certificates (except the admit card, medical certificate and Affidavit) will be returned to the candidate after verification. The photocopies of these certificates admit card, medical certificate, affidavit in original shall be retained.***

3. Fee Structure:

S. No	Programme	Academic Fee Per Annum in (Rs.)	Additional Academic Fee Per annum in (Rs.)	University Fees & Other Dues (Rs.)	Security Fee Refundable (Rs.)	Student Activity Fee (Rs.)	Total Fee Payable (Rs.)
1.	MBA	50,000	13,000	8,000	5,000	1,000	77,000/-
2.	MCA	50,000	5,000	8,000	5,000	1,000	69,000/-
3.	MBA (PT)	33,500	13,000	5,360	5,000	1,000	57,860/-
4.	MBA(IB)-PT	33,500	13,000	5,360	5,000	1,000	57,860/-

***#The fee structure for Academic Session 2009-10 is under revision and the revised fee will be notified by University and same shall be applicable for the Academic Session 2009-10. The difference between revised fee and the amount paid at the time of Counselling will have to be paid by the student as per University instructions.***

4. Admission will be made strictly on merit basis (giBS Rank-wise) and counselling/ admissions will stop when all the seats get filled-up.

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5. The resultant vacancies due to any reason(s) will be notified along with the schedule of 2<sup>nd</sup> Counseling on August 12, 2009 at 5:00 P.M. on the Institute's website and its Notice Board.
6. Classes will commence from 17<sup>th</sup> August, 2009.
7. If it is found at any stage during the entire period of the programme that the candidate has furnished any false or incorrect information in the application form or at the time of counseling/admission, his/her candidature for the programme will be cancelled. In addition, disciplinary action may be taken against him/her as per the university rules.
8. Only qualifying the Common Entrance Test shall not ipso facto, entitle a candidate to get admission to a programme.
9. RAGGING: Rules in terms of ordinance relating to maintenance of discipline amongst students of the GGS IP University are as under:
  - Ragging in any form shall be strictly prohibited within the premises of the college, as the case may be, or in any part of the college system as well as on public transport, or at any other place, public or private.
  - Any individual or collective act or practice of ragging shall constitute an act of gross indiscipline and shall be dealt with under the provisions of ordinance under reference.
  - Ragging, for the purposes of ordinance under reference, shall ordinarily mean any act, conduct or practice by which the dominant power or status senior students is brought to bear upon the students who are in any way considered junior or inferior by the former and includes individual or collective acts or practices which –
    - (a) Involve physical assault or threat to use physical force.
    - (b) Violate the status, dignity and honour of students, in particular female students and those belonging to schedule caste or schedule tribe.
    - (c) Expose students to ridicule or contempt or commit an act which may lower their self esteem; and
    - (d) Entail verbal abuse, mental or physical torture, aggression, corporal punishment, harassment, trauma, indecent gesture and obscene behaviour.

**sd/-  
Administrative Officer**

**sd/-  
Director**